

**Keizer
Rapids
Park**

4th Annual
 **RIVERfair**

**Saturday
August 13, 2011
10 am - 8 pm**

Exhibitor Application
Please Print

Name of Exhibit _____ Contact Person _____

Phone # _____ E-mail _____

Mailing Address _____ City _____ State _____ Zip _____

Description of all exhibited products _____

Preferred Space(s): # _____ 1st Choice # _____ 2nd Choice # _____ 3rd Choice

Space fee \$ _____ Electricity fee \$ _____: Total fees \$ _____

Vendor Agreement

Vendor shall indemnify and hold harmless the City of Keizer and organizations of RIVERfair, their employees and agents of the event from all claims and damages arising directly or indirectly out of vendor's operations of its booth, the installation or dismantling thereof. RIVERfair, and its agents, assumes no responsibility for the loss or damage of any items or product during the event or left behind after tear-down. RIVERfair reserves the right to restrict or remove an exhibit without refund, if it is not in compliance with the terms and conditions outlined in the Exhibitor/Food Concession Details section of the Prospective Vendor Letter, or is found to be unsuitable or illegal. This restriction applies to, but is not limited to: noise, display size, sound systems (ie: radios, televisions, stereos, electronic devices, etc.), personal behavior, conduct, printed matter, or anything of the character that might unsatisfactorily affect the Family & Community atmosphere of the event. RIVERfair makes no representations or guarantees concerning any matters connected with the event, except as expressly set forth in this agreement.

I agree to the above Vendor Agreement, and to the terms and conditions outlined in the Exhibitor Details information sheet.

Signature _____ Date _____

For office use only

Date application received ___/___/2011 Date payment received ___/___/2011 Amount \$ _____ Check # _____

Date application accepted _____ Booth space(s) assigned # _____

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Saturday, August 13, 2011 - - 12 noon to 8 p.m. - - Keizer Rapids Park
At the west end of Chemawa Road in Keizer, Oregon

You are invited to be part of one of Keizer's premier events as a Wine-Beer Garden Concessionaire.

RIVERfair is presented by Making Keizer Better Foundation, an all-volunteer 501(c)3 organization. All net proceeds will benefit Keizer-based groups and fund scholarships for Keizer-based high school students.

Wine-Beer Garden Concessionaire details:

1. Six (6) foot long tables for display/tasting/sales are \$65 each plus 10 percent of total sales (see application for details)
2. Complete the enclosed application, read the Vendor Agreement at the bottom, sign, and return with payment. You will be given your first choice on space number whenever possible (see map enclosed). Deadline for vendor applications is August 1, 2011. Paid fees are non-refundable after July 15, 2011.
3. Make checks payable to **Making Keizer Better Foundation**, and send to **RIVERfair, 5434 River Road N. #186, Keizer OR 97303**.
4. Products and materials can be brought in as early as 6:00 a.m. on Saturday, August 13, 2011, but must be inside the wine-beer tent no later than 9:45 a.m. All concessionaires are to check in at the **Vendor Check-In Table** before beginning to set-up. Tear down doesn't begin until after 8:00 p.m., and must be completed by 11:00 p.m. No vehicles will be allowed on exhibitor grounds until after all festival attendees have vacated the grounds. Nothing is to be left behind. Exhibitor parking area is shown on the map, please move your vehicle to that area after unloading and before setting up table.
5. Concessions are not to include weapons of any kind or obscene materials. RIVERfair and MKB reserve the right to refuse any vendor/group at its discretion.
6. No displays, signs, decorations, banners, advertising materials, or fixtures are to extend outside the defined limits of the assigned table space(s). Exhibitors must not solicit customers outside their assigned table area.
10. All exhibits must comply with appropriate fire regulations and restrictions. For information and/or details, contact the Keizer Fire District at 503-390-9111.
11. **If you have any questions or concerns, please contact Vendor Coordinator Jan Cline at 503-393-8697 or at riverfair@peak.org.**

2011 RIVERfair Vendor Map

Key

Retail Vendors

- Corner booth
- In-line booth
- Home & Garden

- Non-profit/Community
- Food Court
- Wine & Beer Garden
- Info booth

