

**Keizer
Rapids
Park**

5th Annual
 **RIVERfair**

**Saturday
August 11, 2012
10 am - 8 pm**

Exhibitor Application
Please Print

Name of Exhibit _____ Contact Person _____

Phone # _____ E-mail _____

Mailing Address _____ City _____ State _____ Zip _____

Description of all exhibited products _____

Preferred Space(s): # _____ 1st Choice # _____ 2nd Choice # _____ 3rd Choice

Space fee \$ _____ Electricity fee \$ _____: Total fees \$ _____

Day of Event CONTACT _____ (the person in charge of booth on the day of the event)

Vendor Agreement

Vendor shall indemnify and hold harmless the City of Keizer and organizations of RIVERfair, their employees and agents of the event from all claims and damages arising directly or indirectly out of vendor's operations of its booth, the installation or dismantling thereof. RIVERfair, and its agents, assumes no responsibility for the loss or damage of any items or product during the event or left behind after tear-down. RIVERfair reserves the right to restrict or remove an exhibit without refund, if it is not in compliance with the terms and conditions outlined in the Exhibitor/Food Concession Details section of the Prospective Vendor Letter, or is found to be unsuitable or illegal. This restriction applies to, but is not limited to: noise, display size, sound systems (ie: radios, televisions, stereos, electronic devices, etc.), personal behavior, conduct, printed matter, or anything of the character that might unsatisfactorily affect the Family & Community atmosphere of the event. RIVERfair makes no representations or guarantees concerning any matters connected with the event, except as expressly set forth in this agreement. No refunds after July 11, 2012.

I agree to the above Vendor Agreement, and to the terms and conditions outlined in the Exhibitor Details information sheet.

Signature _____ Date _____

For office use only

Date application received ___/___/2012 Date payment received ___/___/2012 Amount \$ _____ Check # _____

Date application accepted _____ Booth space(s) assigned # _____

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Saturday, August 11, 2012 - - 10 a.m. to 8 p.m. - - Keizer Rapids Park

At the west end of Chemawa Road in Keizer, Oregon

You are invited to be an exhibitor at one of Keizer's premier events

RIVERfair is presented by Making Keizer Better Foundation, an all-volunteer 501(c)3 organization. All net proceeds will benefit Keizer-based groups and fund scholarships for Keizer-based high school students.

Exhibitor Details:

1. Booth spaces and rates are as follows (Fee is for space only. Organizers do not supply tables, chairs or other display items):
 - ▼ Commercial booth spaces (10' x 10') are \$100 (***\$50 if reserved and paid before May 6, 2012.***)
 - ▼ Food concession booths (10' x 10') are \$135
 - ▼ Non-profit organization booth spaces (10' x 10') are \$35
2. If Exhibitor is using a pop-up canopy, they must use a straight-legged canopy, not one with angled legs, for safety purposes.
3. Weigh down your canopy with weights of at least fifty (50) pounds on each leg, Keizer can get windy.
4. Electricity is available at a nominal fee of \$10.00. No generators will be allowed.
5. Set-up begins at 7:00 a.m. on Saturday, August 11, 2012, and vendors are to check-in at the **Vendor Check-In Table** before beginning to set-up. All vendors are to be fully set-up by 9:45 a.m. Tear down doesn't begin until after 8:00 p.m., and must be completed by 10:00 p.m. No vehicles will be allowed on exhibitor grounds until after all festival attendees have vacated the grounds. Nothing is to be left behind. Exhibitor parking area is shown on the map, please move your vehicle to that area after unloading and before setting up booth.
6. Exhibits are not to include weapons of any kind or obscene materials. All political/issue advocacy vendors will be set up in the non-profit area. RIVERfair and MKB reserve the right to refuse any vendor/group at its discretion.
7. No displays, signs, decorations, banners, advertising materials, or fixtures are to extend outside the defined limits of the assigned booth space(s). Pathways and roadways must remain open for emergency vehicles. Exhibitors must not solicit customers outside their assigned booth area.
8. All exhibits must comply with appropriate fire regulations and restrictions. For information and/or details, contact the Keizer Fire District at 503-390-9111.
9. No refunds after July 11, 2012.
10. **If you have any questions or concerns, please contact Vendor Coordinator Lyndon Zaitz at 503-390-6840 or email at info@makingkeizerbetter.org.**